RECOGNITION
On completion of partial Certificate III in Information, Digital Media & Technology, students are eligible for credit of up to four VCE VET Units. Two are at unit 1 - 2 level and two are at unit 3 - 4 level.

Students interested in the contribution of the ATAR score to their VCE should speak to their Careers Counsellor.

This program is suitable for the industry skills component of a VCAL course.

RECOMMENDATION
A basic knowledge of computers.
A keen interest in computers and interested in following a career in the technical field of computing.

RECOGNITION OF PRIOR LEARNING
Students who feel that they have previous information technology education or work skills may apply to the VET Coordinator to have their current competencies assessed.

COMPLAINTS POLICY
Students who feel that they have been unfairly treated as part of their enrolment or enrolment procedure may apply to the VET Coordinator for an application to process their claim under the school/training provider’s complaints policies and procedures.
This brochure contains a summary of parts of the VCAA publication “Vet in the VCE Certificate III in Information, Digital Media & Technology ICA30111”. It should be read in conjunction with that publication and the current accredited training curriculum.

**AIMS**
The general purpose of this program is to provide the skills, knowledge and attitudes for training in the Information Technology industry. This training will provide the skills and knowledge in a broad range of basic Information Technology related tasks and provide the foundation to enter the industry at entry level. Many of the skills and knowledge attained are transferable to other industries.

**WORK PLACEMENT**
Students may be required to complete 10 days of work placement within this course.

**COURSE COST:**
Refer to information provided by your home school.

**Certificate III in Information, Digital Media & Technology (Partial) Applications**

**UNITS of STUDY/VCE VET Units 1 & 2**
- BSBOHS302B Participate effectively in OHS
- ICAICT202A Work & communicate effectively in IT
- ICASAS301A Run standard diagnostic tests

**Unit 1 & 2 Electives**
- ICAICT203A Operate application software package
- ICASAS303A Care for computer hardware
- ICANWK304A Administer network peripherals

**UNITS OF STUDY/VCE VET Units 3 & 4**

**STREAM B CORE:**
- BSBSUS301A Implement & monitor environmentally sustainable work practices
- ICAICT301A Create user documentation
- ICAICT302A Install and optimise operating system software
- ICASAS305A Provide IT advice to clients
- ICASAS306A Maintain equipment & software

**STREAM B—Elective**
- ICAICT307A Customise Packaged software applications

**EMPLOYMENT/CAREER OPPORTUNITIES**
The Certificate III in Information, Digital Media & Technology is a course that provides pathways to further education and entry level employment opportunities within information technology and related industries.

**EMPLOYMENT PATHWAYS**
The Certificate program is designed to introduce students to a variety of career pathways in Information Technology.

**PATHWAYS to TAFE**
Certificate IV and diplomas in information technology, programming, computing, accounting and graphics.

**PATHWAYS to HIGHER EDUCATION**
A variety of business, accounting, information technology degrees.