

17 August 2016

Dear Year 12 Student,

At the end of the year when your individual study scores and ATAR are released we are sent a rather stern letter from VTAC (see excerpt below) that prohibits the school from releasing this information (ATARs) to anyone except for the Principal, the Career's teacher and myself (VCE Coordinator).

On the day that the results are released, all of your teachers are understandably keen to find out how you have gone in the VCE. However, as you can see from the excerpt of the regulations below, your class teachers cannot access your ATAR without your express permission.

Excerpt from VTAC Terms and Conditions of accessing the early release of ATARs 2016

4.2. It is the responsibility of the Principal and their designated nominee with access to CourseLink to ensure that :

- 4.2.1. Teachers and school staff are not individually advised of a student's ATAR or provided with a list of individual ATARs without the prior written consent of each individual student.**
- 4.2.2. Identifiable information is not used for promotional purposes or as part of the determination of school based awards, media and marketing without the prior written consent of each individual student.**

This letter seeks your written permission to release your ATAR score to your teachers. Please tick **one** of the **Section A** boxes and return the Senior School Office by **Tuesday the 23rd of August**. *You may submit your response in hard copy or email to Val (vtorney@mecs.vic.edu.au)*

If we **do not** hear from you we will **assume** that you *do not* give all MECS Senior school staff access to your ATAR (only Dr Fernando and Mrs Koole) and that you would like a phone call

Thanks,

Dr Roger Fernando

VCE Co-ordinator

Dear Roger,

Section A

I give permission for all senior school teaching staff at MECS to have access to my ATAR.

I give permission for only my VCE subject teachers at MECS to have access to my ATAR.

I only give permission for my careers teacher and the VCE Coordinator to have access to my ATAR.

Section B

I would like a phone call from Mrs. Koole or Dr. Fernando after I have received my results to offer any support or advice that I might require.

Name:

Signed: