

Friday July 21, 2017

Dear Parents,

This letter is to inform you that Ella Livett has made the decision to reduce her working hours for the remainder of 2017. She will no longer be teaching Year 7 Maths or Year 8 Maths. I am pleased to inform you that we have been able to secure a wonderful replacement in Michelle Bond.

Whilst this is a sudden change, we assure you that your child's best interests have been considered in making this decision. Michelle comes to us with a variety of skills and knowledge in the area of Teaching Mathematics, Education Support and Psychology. I am certain that her combination of skills and years of experience will ensure that your child is supported in their Mathematical studies for the remainder of 2017.

If you would like to touch base with Michelle, she can be contacted via email [mbond@mecs.vic.edu.au](mailto:mbond@mecs.vic.edu.au).

Should you have any further questions or concerns do not hesitate to contact me.

Kind Regards  
Karissa

**Karissa Esselbrugge**  
*Assistant Principal - Secondary*