Dear Parents

**Re: December Working Bee**

Thank you for your willingness to be involved in our second Working Bee for the year on 7 December, 2013. The day starts at 7am with a BBQ breakfast. Morning tea will be served at 10:30am and we hope to finish the day by 1pm.

You are welcome to bring your children to the Working Bee but **one of the main conditions of bringing children along is that they remain with you at all times and are supervised by you.** Children are not to go wandering off by themselves and are not allowed to bring skateboards, roller skates, blades, bikes, etc. Unfortunately these are tougher OH&S guidelines we have needed to implement for children’s safety at Working Bees. Please also remember to sign your children in on arrival and to sign your name off at the table that will be set up outside the main office, (this will ensure you are not mistakenly billed for non-attendance).

All materials needed for the day will be on hand for each job. Please bring your own tools which you need for your allotted job. Please ensure all tools are **clearly marked** with your name and please be aware it is our expectation that other peoples tools are **not** borrowed.

If you have not already indicated your job preference for the day please complete and return the attached form to the school office as soon as possible. Jobs will be allocated on a first in basis and a confirmation letter will be sent to you on Friday 6 December 2013 to confirm which job you have been allocated.

Working Bees are a great day of sharing, getting to know other parents, renewing friendships and building a good school community. It is also vitally important that your children see you take interest in the school and helping to develop the fantastic facilities and grounds we have at MECS.

Yours sincerely,

Peter Beams
Maintenance Manager
Team Lists for Jobs For 7 December 2013

#1. Cleaning out Drainage pits and drains.
Bring gloves, spade, rake and wheelbarrow (if possible).

#2. Painting various areas and staining seats.
Bring your favourite paint brush, orbital sander, sandpaper or sand block.

#3. Gardening and pruning as required
Bring gloves, spade, rake, small digging tools, Saw and secateurs.

#4. Cleaning interior and exterior of school buses.
Bring bucket, cloth and gloves.

5. Work at the Ranges Tec farm
All tools supplied

6. Clean weeds and dead wood up in SS Bush area.
Bring gloves, saw, spade & wheelbarrow

7. Blowing Pathways
Bring blower, earmuffs & goggles.

12. Other jobs as directed on the day.

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WORKING BEE RESPONSE SLIP
Saturday 7 December 2013

If you have previously selected to be part of the December Working Bee and your names does not already appear above please indicate your preference for job allocation and return the slip to the office.

My first 3 preferences for the 7 December 2013 Working Bee are:

Please insert job number from the above list.

Family Name: ________________ Youngest Student Class: ____

Total people attending: _____ Adults _______ Children