6 November 2013

Dear Parents

Re: November 16 Working Bee

Thank you for your willingness to be involved in our next working bee on Saturday 16 November 2013. The day starts at 8am and morning tea will be served at 10:30am. As this working bee starts later in the day no BBQ breakfast will be supplied and we hope to be finished by 1pm.

You are welcome to bring your children to the working bee but one of the main conditions of bringing children along is that they remain with you and are supervised by you at all times. Children are not to wander off by themselves and are not allowed to bring skateboards, roller skates, blades, bikes, etc. Unfortunately these are tougher OH&S guidelines we need to implement for your children’s safety at working bees. Please also remember to sign your children in on arrival and to sign your name off. There will be a table set up outside the main office for this purpose, (this will ensure you are not mistakenly billed for non-attendance).

All materials needed for the day will be on hand for each job. Please bring your own tools which you need for your allotted job. Please ensure all tools are clearly marked with your name and please be aware it is our expectation that other people’s tools are not borrowed.

If you have not already indicated your job preference for the day please complete and return the attached form to the school office before 11 November. Jobs will be allocated on a first in basis and a confirmation letter will be sent to you on Friday 15 November 2013 to confirm which job you have been allocated.

Working Bees are a great day of sharing, getting to know other parents, renewing friendships and building a good school community. It is also vitally important that your children see you take interest in the school and helping to develop the fantastic facilities and grounds we have at MECS.

Yours sincerely,

Peter Beams
Maintenance Manager
Team Lists for Jobs for 16 November 2013

#1. Cleaning out Drainage pits and drains.
Bring gloves, spade, rake and wheelbarrow (if possible).

#2. Painting various areas and staining seats.
Bring your favourite paint brush, orbital sander, rags, sandpaper or sand block.

#3. Cleaning interior and exterior of school buses.
Bring bucket, cloth and gloves.

4. Tidy up all paved areas, (blowing & sweeping)
Bring gloves, blower or broom.

6. Spread lilydale toppings in the Primary School MCG
Bring wheelbarrow, spade, rake and gloves.

7. Build a sleeper wall in the Kindergarten
Bring a crowbar, gloves and spade.

8. Remove the timber from the Senior School veranda and nail new timber to the veranda ceiling.
Bring hammer, chisel and pliers.

9. Various jobs as directed on the day

Working Bee Response Slip
Monday 11 November 2013

If you have previously selected to be part of the November working bee and you haven’t already indicated your preference for job allocation please complete the slip below and return the slip to the office prior to Monday 11 November.

My first 3 preferences for the 16 November 2013 Working Bee are:

☐  ☐  ☐

Please insert job number from the above list.

Family Name: __________________

Youngest Student: ___________________   Class: _________

Total people attending: _______ Adults _______ Children